

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 22nd February 2022 commencing at 7.00pm in the Village Hall, Main Street. Date of posting: Wednesday 16th February, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 18th January, 2022.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **12 Harcourt Close.** Side extension and porch to front. 22/00028/FUL. (No Objection)
- 5.1.2 **Field House, Middlethorpe.** Raise garden level to rear and gabion retaining wall. 21/02787/FUL.
- 5.1.3 **38 Church Lane.** Two storey side and rear extension, single storey rear extension, two dormers and two rooflights to rear, alterations to doors and windows to front and replacement roof following demolition of garage, office and conservatory. 22/00134/FUL
- 5.1.4 **47 Maple Avenue.** Single storey side and rear extension after demolition of existing attached brick shed. 22/00092/FUL
- 5.1.5 **The White House, Chantry Lane.** Reduce long lateral branches on eastern half of one Sycamore tree by approximately four metres, crown thinning by 20% - protected by Tree Preservation Order 8/1983. 22/00274/Tree Preservation Order
- 5.1.6 **124 Acaster Lane.** Two storey rear extension, single storey side / rear extension and repositioning of solar panels to rear. 22/00267/FUL
- 5.1.7 **1 Acaster Lane.** Fell on Horse Chestnut tree protected by Tree Preservation Order 7/1980. 22/00327/TCA

5.2 Notice of Decisions Given (Parish Council decisions are in brackets)

- 5.2.1 **23 Copmanthorpe Lane 21/02168/FUL.** Rear dormer and rooflights. **(No objection).** Approved
- 5.2.2 **9 New Lane.** Single storey rear extension. 21/01211/FUL. **(No Objection)** – single-storey rear extension – This application had previously been refused by the City of York Council – the applicant has appealed to the Secretary of State.
- 5.2.3 **Thornbury, 28 Sim Balk Lane.** Lateral crown reduction of Oak tree by up to three metres over the garden. Tree works in Conservation Area. 21/02339/Tree Conservation Area. **(No Objection)** Approved

BISHOPTHORPE PARISH COUNCIL

- 5.2.4 **100 Keble Park North.** Single storey front extension and one rooflight to front. 21/02664/FUL. **(No Objection)** Approved
- 5.2.5 **1 Lang Road.** Reduce group of Holly trees in height by 33% - protected by Tree Preservation Order CYC16. 21/02718/Tree Preservation Order. **(No Objection)** Approved
- 5.2.6 **5 Keble Park South.** Two storey side extension, single storey rear extension, partial conversion of existing garage to habitable space and solar panels to rear. 21/02017/FUL. **(Objection)** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 Village Hall Trustee Dispensation to be re-signed to include Cllr Hunt
- 6.1.3 Carbon Monoxide Alarm to be fitted in boiler room

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Request from Junior Footballers to put a key pad on the wall of the Sports Pavilion
- 6.2.3 Request from Eon to install a smart meter
- 6.2.4 Internal alterations to building – update Cllr Nicholls
- 6.2.5 Cricket scoreboard rebuild – update Cllr Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Funding Opportunity, Nimbuscare Grant Fund – Cllr Green
- 6.3.3 Defibrillators – update Cllr Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Sale of car park to York Marine Services – update Cllr Harrison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection update
- 6.5.2 Painting floor markings for new games at the end of the park, on the tarmac area – update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Water usage at Acaster Lane site – Cllr George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Lottery Bid – Community Fridge – Cllr Green

6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

BISHOPTHORPE PARISH COUNCIL

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Conley

6.10 Environmental and Sustainability

6.10.1 Monthly Report – Cllr. Conley

6.10.2 Potential purchase of telephone kiosk on main street – Cllr George

6.10.3 York Green Streets

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid December

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas	301.41
The Renewable Energy Co. Vernon House Electricity	37.48
PlusNet – Village Hall Wi-Fi connection monthly charge	26.40
PlusNet – Vernon House Wi-Fi connection, monthly charge	26.40

Total Amount paid

£391.69

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	140.97
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	9.35
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	105.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
York Bus Forum – annual subscription	15.00
Dennis King Electrical Ltd – Investigate problem with toilet light	118.01
RVT Landlord Services – Drain and test heating system, Village Hall	390.00
Bob Mason, Handyman – repairs to curtain track, Village Hall	35.00
Wirral Discount Supplies Ltd – repairs to fridge door handle Village Hall	14.75
Business Stream – Sports Pavilion	106.61
Business Stream – Village Hall	134.25
Business Stream – Acaster Lane allotments	5.90
Business Stream – Appleton Road allotments	41.53
Business Stream – Vernon House	23.52

On-line payment total

2,701.39

Payment Total

£3,093.08

BISHOPTHORPE PARISH COUNCIL

7.2 Income Receipts

Village Hall rental income:

10/1 Erin Symonds, party 12/2	55.00
12/1 S Allen, Black Cats Pilates	25.00
14/1 Sue Coates, Slimming World	50.00
17/1 Helen Powel, 20/2 party booking	55.00
19/1 S Allen, Black Cats Pilates	25.00
19/1 Alice Curling	55.00
20/1 K Scott Zumba	153.00
20/1 City of York Council, PCC election – use of Village Hall	175.00
20/1 Monday night badminton	143.00
20/1 Wednesday afternoon badminton	78.00
20/1 Pure Stretch yoga / Zumba	119.00
21/1 Sue Coates, Slimming World	50.00
25/1 Lawton, Tuesday badminton	155.00
26/1 S Allen, Black Cats Pilates	25.00
26/1 A Jackson, party 26/3	120.00
27/1 Helen Powell, party 29/1	68.75
27/1 W Allison, Wednesday Badminton	24.00
28/1 Sue Coates, Slimming World	50.00
31/1 S Lyon	55.00
2/2 S Allen, Black Cats Pilates	25.00
2/2 Nicola MacLeod	50.00
4/2 Sue Coates, Slimming World	50.00
10/2 S Allen, Black Cats Pilates	25.00
11/2 Sue Coates, Slimming World	50.00
Other Income	
20/1 Vernon House Income, December	128.50
31/1 National Westminster interest	0.68
9/2 Vernon House Income, January	192.50

Income Total

£2,002.43

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report

10 Pinfold

- 10.1 Committee Report – update Cllr. Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz

12 Police Liaison

- 12.1 Ward Manager's Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 The Queen's Platinum Jubilee, 2022 update

BISHOPTHORPE PARISH COUNCIL

- 13.4 Broadening your Planning Knowledge – Andrew Towlerton, Planning Consultant – Thursday, 27 January 2022 7.00pm to 8.30pm
- 13.5 YLCA Training Programmes February - April 2022 and YLCA Branch Meetings

14 Highway Matters

- 14.1 None

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 22nd March 2022 at the Village Hall, Main Street at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

19 Payments to Authorise February 2022

19.1.1 Cheque / Direct Debit Payments

Amounts paid December

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas	301.41
The Renewable Energy Co. Vernon House Electricity	37.48
PlusNet – Village Hall Wi-Fi connection monthly charge	26.40
PlusNet – Vernon House Wi-Fi connection, monthly charge	26.40

Total Amount paid	<u>£391.69</u>
--------------------------	-----------------------

19.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses-	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	140.97
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	9.35
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	105.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
York Bus Forum – annual subscription	15.00
Dennis King Electrical Ltd – Investigate problem with toilet light	118.01
RVT Landlord Services – Drain and test heating system, Village Hall	390.00
Bob Mason, Handyman – repairs to curtain track, Village Hall	35.00
Wirral Discount Supplies Ltd – repairs to fridge door handle Village Hall	14.75
Business Stream – Sports Pavilion	106.61
Business Stream – Village Hall	134.25
Business Stream – Acaster Lane allotments	5.90
Business Stream – Appleton Road allotments	41.53
Business Stream – Vernon House	23.52

On-line payment total	<u>2,701.39</u>
Payment Total	<u>£3,093.08</u>

Bank Account checked by